

DECEMBER 30, 2025

REGULAR BOARD MEETING

The Town Board of the Town of Newfane, Niagara County, New York, met at the Town Hall, 2737 Main Street, Newfane, New York, on December 30, 2025.

The following Board Members were present:

Supervisor: John Syracuse
Councilwoman: Susan Neidlinger
Councilman: Peter Robinson
Councilman: Robert Horanburg
Councilman: Richard Coleman

Others present: James Sansone, Town Attorney, Cory J. Weber, Esq., Outside Counsel, Nick Irr, Wastewater Treatment Plant Operator, Joseph Flagler, Dog Control Officer/Constable, Mary L. Zeller, Confidential Secretary, and 13 residents.

PRAYER & PLEDGE

Supervisor called the meeting to order at 6:00 p.m. A prayer was read by the Town Clerk and the Pledge to the flag was given.

MINUTES FILED WITH THE TOWN CLERK

Tourism Committee Meeting Minutes of December 2, 2025
Town Clerk's Monthly Report to the Supervisor for November, 2025

APPROVE PREVIOUS MINUTES

Town Board Preliminary Meeting and Regular Meeting Minutes of November 25, 2025
Supervisor Syracuse asked for a MOTION to approve the Preliminary Meeting and the Regular Meeting Minutes held on November 25, 2025. Moved by Councilwoman Neidlinger, second by Councilman Robinson, on the question. Hearing no questions, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

MISCELLANEOUS FILED WITH THE TOWN CLERK

None

COMMUNICATIONS AND PETITIONS

TOWN/CLERK/MOBILE HOME PARK LICENSES FOR 2026

The Town Clerk requested approval from the Board to issue a Mobile Home Park License for the 2026 Calendar Year to the following establishments: Ridgeview Cook, 3880 Lockport Olcott Road, Ridgeview Cook, 3902 Lockport Olcott Road, Ridgeview Cook, 3926 Lockport Olcott Road, and Countryside Estates, 3059 Bixler Road. The Supervisor entertained a MOTION to approve the 2026 Mobile Home Park Licenses for those properties. Moved by Councilwoman Neidlinger, second by Councilman Horanburg on the question. Hearing no questions, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

REPORTS OF COMMITTEES AND DEPARTMENT HEADS

The following department heads were in attendance and gave a report on their department. Nick Irr, Chief Operator of the WWTP advised the plant is running well, the project is slowing down with most of the equipment in and operational. We are still working on completing items off of the check list, those items are not hampering the use of the equipment. Joseph Flagler, Dog Control Officer/Constable reported the typical lost and found dogs, the Constables have done some patrolling through the community, we've helped out with the Parade and several other events making our presence known. The Supervisor wanted to add some good news. He received a call from Sara Gelnet, the Grant Writer, that the Board hired a while back who is showing us just what a wonderful job she is doing, letting us know we received an \$84,000.00 grant to update our comprehensive plan. We will begin working on this shortly, taking all the necessary steps and start scheduling things accordingly. The Supervisor gave an update on the future grants we are hoping to receive and will keep everyone posted. The Supervisor gave an update on the current storm. He has been in constant contact with National Grid, our first responders and highway regarding trees and debris blocking roadways. He spoke with the Chiefs from both the Olcott and Miller Hose Fire

Companies and confirms both departments are certified warming centers and have procedures in place to take care of people who may need them.

NEW BUSINESS

TOWN/SUPERVISOR/PARTNER WITH THE HISTORICAL SOCIETY

The Supervisor offered a MOTION for the Town Supervisor to partner with the Town of Newfane Historical Society, to enter into a joint grant application to the Niagara River Greenway Commission between the Town of Newfane and The Town of Newfane Historical Society for a Comfort Station and informational Kiosk to be constructed on the West Creek Road historical grounds and to approve the Town expense of a perk test, permit and design of septic system for proposed project not to exceed \$1500. Moved by Councilwoman Neidlinger, second by Councilman Coleman on the question. Hearing no questions, the Supervisor called for a roll call vote as follows:

- Councilwoman Neidlinger: AYE
- Councilman Robinson: AYE
- Councilman Horanburg: AYE
- Councilman Coleman: AYE
- Supervisor Syracuse: AYE

5 AYE 0 NAY

Motion Carried

PAY BILLS

The Supervisor entertained a MOTION to approve the payment of claims totaling \$928,559.11, bills paid in December, 2025, Vouchers #39917-40200, as audited by the Supervisor and Department Heads and as per Abstract Sheets dated 12/30/2025 which will be filed with the official record.

General Fund	\$ 233,939.14
Highway Fund	\$ 182,717.02
Water Fund	\$ 119,735.37
Sewer Fund	\$ 167,687.81
Lighting District	\$ 16,135.77
Refuse District	\$ 71,054.24
Fire Prevention District	\$ 293.00
Trust & Agency	\$ 3,325.67
Capital Projects	\$ <u>133,671.09</u>
TOTAL APPROVED	\$ 928,559.11

Motion made by Councilwoman Neidlinger, second by Councilman Coleman on the question. There were no questions, all were in favor, no one was opposed.

Motion Carried

TOWN/SUPERVISOR/RECOGNITION/COUNCILMAN COLEMAN/COUNCILWOMAN NEIDLINGER/ATTORNEY JAMES J. SANSONE

The Supervisor announced that Councilman Coleman, Councilwoman Neidlinger and Attorney James Sansone, while they are retiring from their present positions, they are not retiring from the Town. They are at a point where they are simply choosing different paths. The Supervisor said he would like to offer a little something to them from the Board and asked Jim Sansone to step up first. The Supervisor thanked him for his dedication and unwavering support to the Town of Newfane. He sincerely appreciates the guidance Jim provided him as a "Rookie Supervisor" as well as his patience and understanding assisting him working through "unchartered waters". The Supervisor offered Jim a gift on behalf of the Town Board as well as the Town of Newfane. The Supervisor called Rick Coleman to the forefront and thanked him profusely not only for his work as a Town Councilman but also a member of this community and all the work he does with Fire Service. He has been a wealth of information. The Supervisor presented a gift from the Board as well as from

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the Town of Newfane to Rick for his selfless and outstanding service to the Town of Newfane. The Supervisor asked Councilwoman Neidlinger to come forward before a crowd of family who came out to support her and presented her with a gift from the Town Board, a Board that you have served well for you selfless, outstanding and meritorious service to the Town of Newfane. He thanked her for her dedication and support.

PUBLIC COMMENTS

Larry Dormer, Exchange Street, stated he really appreciates living in this community where our highway department, fire departments and first responders all work together for everyone in this community.

ANNOUNCEMENTS FROM THE BOARD

HAPPY NEW YEAR, Town Hall is closed Thursday, January 1, 2026

Swearing in Ceremony for newly elected officials Friday January 2, 2026 @ 6:30 p.m.

REORGANIZATIONAL MEETING, Friday January 2, 2026 @ 7:00 p.m.

Work Session Thursday, January 8, 2026 @ 6:00 p.m.

Town Board Meeting Wednesday, January 28, 2026 @ 7:00 p.m.

Councilwoman Neidlinger thanked everyone for the Holiday Lightup, everything went really well. Councilman Coleman stated it has been an honor and a pleasure to serve the Town of Newfane and is quite sure we will carry on very well moving forward.

ADJOURN

The Supervisor entertained a MOTION to adjourn. Motion made by Councilwoman Neidlinger, second by Councilman Coleman on the question. Hearing no questions, all were in favor, no one was opposed.

Motion Carried

Meeting adjourned at 7:28 p.m.

Respectfully submitted,



Donna M. Lakes
Town Clerk

Next Regular Town Board Meeting Wednesday, January 28, 2026 at 7:00 p.m.